

15 September 2017

Our Ref Joint Staff Consultative  
Committee/27.9.17  
Your Ref.  
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To: The Chairman and Members of the Joint Consultative Committee of North Hertfordshire District Council

District Councillors Councillor Fiona Hill (Chairman), Councillor Sarah Dingley, Councillor Bernard Lovewell, Councillor Lynda Needham and Councillor Martin Stears-Handscomb.

(Substitutes: Councillors Councillor Ian Albert, Councillor John Bishop and Councillor Michael Weeks).

UNISON Representatives: Dee Levett, David Carr, Debbie Ealand and Keith Fitzpatrick-Matthews

Staff Consultation Forum Christina Corr and Claire Morgan  
Representatives:

You are invited to attend a

## **MEETING OF THE JOINT STAFF CONSULTATIVE COMMITTEE**

to be held in the

**MEETING ROOM 1, TOWN LODGE, GERON ROAD,  
LETCHWORTH GARDEN CITY**

On

**WEDNESDAY, 27TH SEPTEMBER, 2017 AT 7.30 PM**

Yours sincerely,



David Miley  
Democratic Services Manager

## **Agenda** **Part I**

| <b>Item</b>  | <b>Page</b>        |
|--|--------------------|
| <b>1. APOLOGIES FOR ABSENCE</b>  |                    |
| <b>2. MINUTES - 28 JUNE 2017</b><br>To take as read and approve as a true record the minutes of the meeting of this Committee held on 28 June 2017.  | (Pages 1<br>- 6)   |
| <b>3. NOTIFICATION OF OTHER BUSINESS</b><br>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.<br><br>The Chairman will decide whether any item(s) raised will be considered.   |                    |
| <b>4. CHAIRMAN'S ANNOUNCEMENTS</b><br>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote. |                    |
| <b>5. STAFF CONSULTATION FORUM</b><br>To receive the Minutes of the meetings of the Staff Consultation Forums held on 5 July 2017, 2 August 2017 and the Draft Minutes of 6 September 2017.  | (Pages 7<br>- 20)  |
| <b>6. PEOPLE STRATEGY UPDATE: INFORMATION NOTE</b><br>INFORMATION NOTE OF THE CORPORATE HUMAN RESOURCES MANAGER<br><br>To update the Committee on the progress made in the last quarter on the People Strategy 2015 – 2020 which covers the Workforce Development needs.   | (Pages<br>21 - 32) |
| <b>7. LOCAL GOVERNMENT PAY: INFORMATION NOTE</b><br>INFORMATION NOTE OF THE CORPORATE HUMAN RESOURCES MANAGER<br><br>To consider a round up of the latest position Local Government Pay.   | (Pages<br>33 - 34) |

- 8. DISCUSSION PAPER - SHARED PARENTAL LEAVE** (Pages 35 - 38)  
To discuss issues regarding Shared Parental Leave.
- 9. SUGGESTED DISCUSSION TOPICS** (Pages 39 - 42)  
To consider a comprehensive list of discussion topics from which to choose the subjects for future Committee debate.